

Green County Library Board Meeting Minutes
Monday, Feb. 25, 2019
5:30 p.m.
Monticello Public Library

1. Call to order: The meeting was called to order at 5:30pm by Trustee Neuenschwander
2. Roll call: Craig Ellefson, Anita Huffman, Beth Blahut, Ann Mueller, Gary Neuenschwander, Mike Furgal. Library directors in attendance: Suzann Holland of Monroe, Carolyn Seaver of Albany, and Katina Linde-Moriarty of Monticello. Mark Ibach from SCLS was present. Stephen Scanlan, President of Monticello's Library Board was also present.
3. Welcome to new library directors: Holly Lague of New Glarus (not present), and Carolyn Seaver of Albany
4. Approval of agenda: Trustee Furgal moved to approve the agenda; Trustee Huffman seconded. Motion carried.
5. Approval of minutes of October 2018, meeting: Trustee Huffman moved to approve the minutes; Trustee Mueller seconded. Motion carried.
6. Public comments: None.
7. Board correspondence: Resignation of officer: Gary Neuenschwander stated his intention to step down as president. Trustee Neuenschwander offered to remain on the Board. Trustee Ellefson offered to take the position of president. Trustee Mueller motioned for Neuenschwander to step down and Ellefson to take the president's position. Trustee Huffman seconded. Motion carried.
8. Reports: South Central Library System report by Mark Ibach:
 - Annual reports are due on Friday and most reports were in.
 - Adjacent county requests deadline is July 1.
 - Libraries not part of LINKCAT need to send circulation data by town or village
 - Substance abuse survey is coming to completion - 100 staff have responded. There is a March director's meeting to discuss these results, including what training or resources are needed. Also there is a focus on general mental health needs for library staff and how to align resources to individual libraries.
9. County libraries:

Monroe report by Suzann Holland:

We have two vacancies on the library board due to trustees moving. Interviews will be conducted at the next meeting. Our teen library specialist departed and we're currently offering a paid internship as an alternative staffing solution. Adult programs have been very well-attended in the past few months! We recently held

an after-hours event for teens, with two more scheduled for this school year. Currently, 7 juveniles and 0 adults are barred from the premises. An application for a community development block grant for public facilities is being prepared to procure funding for Phase II of the library's interior makeover. We now have a program in place to assist juveniles with blocked cards. A new web-based surveillance system is being tested. Compact shelving has been installed in the lower level genealogy room. Transparent Languages has been added for patrons. It also includes a mobile app.

Monticello report by Katrina Linde-Moriarty:

Ongoing Projects

- a. New Audio/DVD Displays
- b. Joining LINKcat
- c. We hope to be able to go live this fall when the system changes to Bibliovation.
- d. Relabeling and standardizing our spine labels

What's New?

- a. General Rearrangement
- b. Some moving of furniture and reworking the space
- c. Printer, Children's Area, Front Desk, Various Storage
- d. We hope to bring SCLS in to help reimagine the space with the possibility of remodeling over the summer into fall.
- e. New Youth Services Coordinator
 - Krystal Watkins, kwatkins.mntpublib@gmail.com
- f. Security Cameras
 - Internal and external cameras with access granted to the local police department
- g. New Programs
 - Monthly adult programs
 - Story time
 - Mondays and Wednesdays at 10am
 - Spring break activities
 - Building up programs to the launch of our community-wide summer library program!

New Hours

- Begin March 4th (along with story time)
- Monday - Friday: 10am - 7pm
- Saturday: 10am - 2pm

Albany report by Carolyn Seaver: New director Carolyn Seaver is working on strategies for improving communication between staff members. The challenge is that the staff members don't regularly work the same shifts and they have few opportunities for face-to-face communication.

New Glarus report by Holly Laque: "I'm wrapping up my first month as Director, and extremely excited to have Annual Report out the door (that was quite the first project). I'll be turning my attention on adult programs and outreach to the business community in the coming months. There's an Ad Hoc committee of Village and Library Board trustees who are investigating sites for the new building project. They hired an architect to do a study on renovating and/or replacing the current Village Hall, which will include assessing the space needs of all departments (police, clerks, administrator, utilities, public works, as well as library). That should be completed by early April."

10. Old/new business:

a. Discussion: What do we want to be? Goals for 2019?

- To work towards receiving 100% of our funding needs. In order to reach that goal, the board agreed that we need to work to educate the county finance committee members about services provided by libraries and to get those members to look at data beyond circulation numbers.
- Another goal is to gather stories in support of libraries and the services they provide, and perhaps to collect letters of support from community members. The library directors formed a small committee to meet and strategize on how to gather these stories. They will report to the Green County Library Board on a plan for the future.
- Suzann Holland proposed the formation of an Ad Hoc advocacy team, made up of those who are not library directors, to support libraries in a variety of situations (such as building projects and other challenges). She suggested having three volunteers to represent the county. Four volunteers, Craig Ellefson, Mike Furgal, Anita Huffman, and Gary Neuenschwander agreed to be part of this team: three members would be sufficient, with one extra team member. The individual library directors will contact the team to let them know when they are needed for advocacy issues

11. Next meeting: 5:30 p.m. Monday, April 22, 2019 (Note: This is Easter Monday.)
Location-New Glarus Village Hall

12. Adjourn: Trustee Furgal motioned to adjourn. Trustee Mueller seconded. Motion carried.